



College of
**COMPLEMENTARY HEALTH
PROFESSIONALS OF BC**

Examination Guidelines

Naturopathic Physicians May

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Introduction

The College of Complementary Health Professionals of BC (“the College”) is the regulatory body responsible for licensing and regulating naturopathic doctors in BC under the *Health Professions and Occupations Act*. The College protects the public interest by ensuring that naturopathic physicians in British Columbia practice safely, ethically, and competently.

The Examination Guidelines contain information pertaining to the College’s entry-to-practice examinations for naturopathic physicians: the Jurisprudence Examination.

For information on registering for an upcoming exam administration, please visit the [College’s website](#). Candidates requiring additional information are invited to contact the College’s office by phone at 604-742-6670, or by email at applications@cchpbc.ca.

For questions regarding the Naturopathic Physician Licensing Examinations (NPLEX), please contact the North American Board of Naturopathic Examiners (NABNE).

Registering for an Examination

Requirements

Candidates applying to sit the College’s examination(s) must have graduated from a naturopathic medical school that has been accredited by the Council on Naturopathic Medical Education (CNME). CNME-accredited programs are recognized as providing naturopathic medical education that meets the College’s entry-to-practice requirements for the purposes of applying for registration.

For additional information on registering for an upcoming exam administration, please visit the College’s website.

Documentation and Name Changes

If a candidate’s name on any documentation differs from the information provided during registration, candidates must provide up-to-date information to the College immediately, including proof of name change (such as a marriage certificate, divorce certificate, or Change of Name Certificate), and a clear copy of current, valid and unexpired government-issued photo identification.



Accommodations Policy

Candidates who have a documented disability (cognitive or physical), health condition or issue, special need (whether permanent or temporary), or religious requirement, may request exam accommodations. The accommodations granted will depend on the nature of the candidate's current needs, the documentation provided, and the requirements of the examination.

If you require access to a medical device during the examination, including but not limited to hearing aids, medication, or insulin pumps, please contact the College during the application process.

Accommodations may include adjustment to the testing conditions, exam requirements, and/or exam scheduling to address the candidate's current needs.

To request an accommodation, email applications@cchpbc.ca to receive a copy of the *Request for Exam Accommodation* form, and instructions for completion.

Candidate Conduct

Candidates are reminded that their behaviour before, during and after any CCHPBC examination is expected to be professional and respectful at all times. This expectation applies to communications with examination staff, invigilators, standardized patients,



examiners, and other candidates. Hostile or otherwise aggressive or confrontational behaviour will not be tolerated.

Candidates who are in possession of unauthorized materials, or candidates who assist or obtain assistance from other candidates or from any unauthorized source during the examination (written or practical) are subject to exam violation consequences.

If an invigilator has reason to believe that a candidate has engaged in improper conduct during an examination, the invigilator must make a report to the College and may recommend that the College take one or more of the following courses of action:

- Fail the candidate;
- Pass the candidate;
- Require the candidate to rewrite the examination; and/or,
- Disqualify the candidate from participating in any examination for a period of time.

Improper conduct **before** the examinations includes, but is not limited to:

- speaking with or communicating in any way with candidates who have just completed the examinations on the day(s) or previous days of the examination(s);
- interactions with exam staff and fellow candidates that are unprofessional and do not adhere to the CCHPBC Standards of Practice for naturopathic physicians, including the Code of Conduct and Code of Ethics; and,
- providing false admittance information.

Improper conduct **during** the examinations includes, but is not limited to:

- conduct and interactions with exam staff and fellow candidates that are unprofessional and do not adhere to the CCHPBC Standards of Practice for naturopathic physicians, including the Code of Conduct and Code of Ethics;
- failing to adhere to instructions;
- copying or allowing answers to be copied during the examination(s);
- discussing the content of any examination in any way with candidates who are waiting to complete their examinations on the day(s) of the examination(s);
- accessing written or electronic information or devices while taking an examination;



- failing to cease writing an examination once the time has been called, taking notes about the examination, or failing to return or removing from the examination any exam materials at any time during or after the examination;
- talking to other candidates once an examination has commenced;
- non-verbal signaling or coaching to other examination candidates once an examination has commenced; and,
- disruptive behaviour during the examinations.

Improper conduct **after** the examinations includes, but is not limited to:

- disclosing, discussing, or posting the content of any examination following the examination;
- reconstructing exam items from memory for the purpose of disclosing, discussing, or posting the content to others;
- interactions with exam staff and fellow candidates that are unprofessional and do not adhere to the CCHPBC Standards of Practice for naturopathic physicians, including the Code of Conduct and Code of Ethics
- communications with examination staff, invigilators, standardized patients, examiners, and other candidates with hostile or otherwise aggressive or confrontational behaviour will not be tolerated ; and,
- altering examination results.



Jurisprudence Examination

The College and naturopathic physicians in British Columbia are governed by legislation, regulations, bylaws, and codes. Important information regarding CCHPBC's legislative framework, including the scope of, and standards for, the practice of naturopathic medicine in British Columbia, can be found on the College's website. This includes but is not limited to specified aspects of practice that require certification; diagnostic, manipulation, and prescribing practices; standards for advertising, marketing, and telemedicine; and registrants' obligations regarding continuing education and health profession corporations.

Administration

The Jurisprudence Examination is held quarterly, in February, May, August, and November.

For information specific to an upcoming sitting, please visit the College's website.

Format

The Jurisprudence examination is a virtually closed-book examination. There are two components to the examination:

1. an online examination form; and,
2. a Zoom videoconference.

Preparing for the Examination

In preparation for the College's Jurisprudence Examination, candidates should be familiar with the following materials:

1. *Health Professions and Occupations Act*
2. *Health Professions General Regulation*, B.C. Reg. 275/2008
3. *Naturopathic Physicians Regulation*, B.C. Reg. 282/2008
4. CCHPBC Bylaws
5. Code of Conduct and Code of Ethics for naturopathic physicians
6. Standards of Practice* for naturopathic physicians
7. Standards and Requirements for Certifications for naturopathic physicians
8. Continuing Education (CE) Requirements for naturopathic physicians



Items one (1) through four (4) are available on the College's website under [For Professionals](#). Items five (5) through eight (8) are available on the College's website under [Naturopathic Physicians - Resources](#).

*Please note that candidates are **not** expected to memorize all the drugs listed in the *Scope of Practice for Naturopathic Physicians: Standards, Limits and Conditions for Prescribing, Dispensing and Compounding Drugs* document.

Required Materials

The following materials are required for successful completion of the Jurisprudence Examination:

- valid and unexpired government-issued photo identification, to be presented to the invigilator at the beginning of the exam and upon request;
- computer;
- stable power supply;
- stable internet connection; and,
- a private and well-lit room with no other persons present.

Candidates may have a transparent water bottle to drink from during the examination.

Computer Specifications

It is recommended that candidates have access to numerous browsers (such as Edge, Chrome, or Safari) in the event that their preferred browser is incompatible with MS Teams or the online examination platform.

Ethernet connection is recommended. Internet speed and reliability should be tested and confirmed prior to the examination.

Candidates must ensure their computer is fully charged and plugged in for the duration of the examination.

Unauthorized Materials

Unauthorized materials include, but are not limited to:

- calculators.
- papers.



- pens.
- phones.
- recording devices.
- smart devices (including smart watches).
- written materials (print or digital).

Accessing browser tabs beyond those required for the examination (the videoconference and the online examination platform) will be automatically flagged for review and may result in the candidate's removal from the examination and/or failure of the examination.

Additional persons in the room are not permitted.

Candidates are encouraged to email applications@cchpbc.ca prior to the examination should they have any questions about permitted materials.

Attending the Jurisprudence Examination

The College will send candidates an email with details on how to access the online examination a few days ahead of its administration.

Candidates who are late may not be permitted to write the examination.

Candidates must ensure that they are alone in a private, and well-lit room for the entire duration of the examination.

During the examination, candidates are not permitted to communicate with anyone in any manner, beyond messaging the invigilator for assistance.



Confidentiality

Recording, copying, disclosing, or discussing, in any way, any part of the College's examinations is prohibited and is a breach of the College's Codes of Conduct and Ethics for naturopathic physicians. By attending the College's Jurisprudence Examination, candidates:

1. acknowledge that the examination (including questions and answers) is the exclusive and confidential property of the College.
2. consent to the disclosure of candidate information through the examination process, including in the candidate's use of the videoconferencing and online examination platforms.
3. agree to follow the directions of the invigilator before, during, and after the examination.
4. will not access any source material or notes nor seek assistance from, or provide assistance to, anyone during the examination.
5. will not record, copy, disclose, or discuss any information about the exams (including questions and answers) before, during, or after the examination.
6. will immediately notify the CCHPBC of any suspected or discovered behaviour by another candidate which is in violation of these Guidelines.
7. will cooperate with any investigation into any activity suspected or discovered to be in violation of these Guidelines.
8. understand and accept that any activity suspected or discovered to be in violation of these Guidelines will be reported to the College and may be considered improper conduct resulting in the candidate's removal from the examination and/or failure of the examination.

Troubleshooting During the Examination

If a candidate cannot access, or loses access to, the online examination after it has commenced, and they have unsuccessfully tried to refresh their browser multiple times: send an email to applications@cchpbc.ca, or call (604) 742-6670.



After the Examination

Results

Examination results may take 4-6 weeks and will be emailed to candidates at the email address indicated on their examination application form. Candidates are responsible for ensuring their contact information remains current throughout the examination process.

The College reports examination results as a “Pass” or “Fail.” Candidates will **not** receive a percentage or numerical mark.

You must not practise naturopathic medicine in British Columbia, or use the restricted titles of “physician”, “doctor”, or the abbreviation “Dr.”, until you have obtained Naturopathic Medicine: Full registration with the College. Visit the College’s website for information on applying for registration.

Jurisprudence Examination Scoring

Candidates must obtain a minimum score of 70% to pass the Jurisprudence Examination.

Appeals

The College has a formal appeal process for the Jurisprudence.

To appeal exam results, candidates must submit a *Request for Appeal* within 14 calendar days from the issuing date of the examination results.

Candidates must review the College’s website for eligibility and criteria.

Reattempts

Under the College’s bylaws, a candidate is entitled to attempt the College’s examinations a maximum of 3 times, after which subsequent attempts require prior written approval of the College.