



TCMA: PRACTICE SUPPORT PROGRAM

Step 3: PROFESSIONAL DEVELOPMENT PLAN – Plan & Complete Activities

Name: _____

My Quality Assurance (QA) Cycle is from, _____ 20____ to March 31, 20____

For maximum effectiveness, identify and plan the details of your Development Plan by setting up the learning activities well in advance. For example, register for specific courses/workshops early; organize and set up meetings / peer discussion group times and align schedules; identify the self-reading materials and when you plan to complete the reading. It can take some time to identify the learning activities most suitable to match your learning objectives (PSP Step 2).

I plan to meet my learning objective through the following activity(ies):

Learning Activity :

Information about the activity:



Timeframe of the activity:

Learning objective(s) that this activity achieves:

(Note: Make multiple copies of this page to fill in for your learning activities. While it might be difficult to fit many multiple-day workshops into your practice's schedule, take advantage of many short recurring learning activities to be completed within a QA cycle e.g., 1-hour weekly or monthly peer discussion sessions.)

Learning Activity :

Information about the activity:

Timeframe of the activity:

Learning objective(s) that this activity achieves: