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## PRACTICE SUPPORT PROGRAM

### Step 3: PROFESSIONAL DEVELOPMENT PLAN – Plan & Complete Activities

Name:

My Quality Assurance (QA) Cycle is from , 20  to March 31, 20

Identify and plan the details of your Development Plan by setting up the learning activities well in advance. For example, register for specific courses/workshops early; organize and set up meetings / peer discussion group schedules; identify the self-reading materials and when to complete the reading. It can take some time to identify the most appropriate learning activities but with the right learning you are more likely to reach your learning outcomes.

I plan to meet my learning objectives through the following activities:

Learning Activity \_\_:

Information about the activity:

Timeframe of the activity:

Learning objective(s) that this activity achieves:



*(Note: Make multiple copies of this page to fill in for your learning activities. While it might be difficult to fit many multiple-day workshops into your practice's schedule, take advantage of many short recurring learning activities to be completed within a QA cycle e.g., 1-hour weekly or monthly peer discussion sessions.)*

**Learning Activity \_\_:**

Information about the activity:

Timeframe of the activity:

Learning objective(s) that this activity achieves: