

CTCMA Continuing Competency Activity Log

Updated July 2023 Version (V1-PSP)



College of
**TRADITIONAL
CHINESE MEDICINE
PRACTITIONERS +
ACUPUNCTURISTS**
of British Columbia

Name: _____

Registration No. _____

QA Cycle from: _____ to **March 31,** _____
Month/day/Year Year

Formal description on Continuing Competency Program Requirements is available here:

<https://ctcma.bc.ca/quality-practice/quality-assurance-program-qap/continuing-competency-requirements/>

<p>Continuing Competency Requirements</p> <p>Obtain a minimum of 50 CE credits per QA cycle by completing all 5 steps of the Practice Support Program (PSP)</p> <p>Ethics (min 4 hrs)</p> <p>List or include - details relating to specifics on ethical practice in TCM/A listed by indicating in the "Description" column.</p> <p>Note: If reporting activities relating to Career-Span Competencies 1 to 6, these activities are considered related to "Ethics".</p>	<p>Career Span Competencies (CSC)</p> <ol style="list-style-type: none"> 1. Act with professional integrity 2. Communicate effectively 3. Comply with legal requirements 4. Function in a client-centred manner 5. Work within areas of personal knowledge and skills 6. Maintain a safe work environment 7. Maintain comprehensive records 8. Maintain personal wellness consistent with the needs of practice 9. Manage time and resources effectively. 10. Treat others respectfully 11. Practice in a manner consistent with current developments in the profession 12. Use an evidence-informed approach in your work 13. Interact effectively with other professionals 14. Practice in a self-reflective manner 	<p>PSP Step 3: Qualifying Learning Activities</p> <p>Interactive Formal Courses</p> <p>List Provider, course name, date and number of hours</p> <p>Examples</p> <p><u>Live</u> (including in-person or online) interactive workshop, seminar or training when attendance is taken and monitored</p> <p>Electronically offered continuing education when two conditions are met: (i) attendance is taken and monitored, (ii) there is an assessment tool for the course</p>	<p>PSP Step 3: Qualifying Learning Activities</p> <p>Self Study</p> <p>List details of articles, journals, texts, online research, and core knowledge self-improvement</p> <p>Examples</p> <p>Journal Review</p> <p>Text book relating to TCM/A, biomedicine, or health care</p> <p>Self review of practice and core knowledge. Completion of recorded webinar</p>	<p>PSP Step 3: Qualifying Learning Activities</p> <p>Structured Interactive Activities</p> <p>List interactive meetings either live or through other means with other licenced health care practitioners. Provide names of groups or individuals with whom you participated with</p> <p>Examples</p> <p>Study Group - Live (In-person)</p> <p>Study Group - online or telephone</p> <p>Peer Supervision, Clinical Round, or training group</p>
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The PSP Step 1-5 Templates are available at: <https://www.ctcma.bc.ca/registrants/quality-assurance/templates-activity-log/>

Registrants must complete the PSP in the order outlined in the Modal Activity (i.e. Step 1 to Step 5)

Step 1: Self-Reflective Assessment Tool (10 CE)

Completion Date _____

Step 2: Setting Up Learning Objectives (10 CE)

Completion Date _____

Step 3: Planning & Undertaking Learning Activities (1 CE per hour of activity)

Total CE: _____

(For Step 3, please indicate in the "Description" column: Learning activity topic; Delivery format; Information regarding learning provider/participants.)

Step 4: Evaluating Completed Learning Activities (5 CE credits per evaluation; up to 20 CE)

Total CE: _____

(For Step 4, please indicate in the "Description" Column: which learning activity it is associated with for each evaluation)

Step 5: End of QA Cycle Overall Evaluation (5 CE credits)

Completion Date _____

Has the "Ethics" minimum 4 CE hours requirement been met? _____

Has the minimum 50 CE Hours per reporting period requirement been met? _____

