

Enlighten

News from the CNPBC



November 2023



Naturopathic Doctors Entry-to-Practice Competencies Survey

This is a quick reminder that the deadline to complete the survey regarding the draft Entry-to-Practice Competencies for Naturopathic Doctors is **November 22, 2023**.

For those of you who have already completed the survey, thank you for your input. If you have not completed the survey yet, we encourage you to do so before this important document is finalized. The survey should take approximately 30-45 minutes to complete and can be done over several shorter sessions if your time is limited. Your responses are strictly confidential and anonymous and will be used for analysis and validation purposes only.

- [Click here](#) to access the entire set of draft competencies.
- [Click here](#) to start the survey immediately.

The closing date for the survey is **November 22, 2023**.

Thank you for providing your input and expertise to this important endeavour that contributes to safe naturopathic care across Canada.



Notice of Annual Registration Renewal for 2024

It's time again to renew your registration for 2024! Under section 56 of the College's [bylaws](#), both practising and non-practising registrants must pay their registration and certification renewal fees by December 31, 2024 at 4:30 PM PST. This can be easily done online on the [Registrant Online Self-Service System \(ROSS\)](#).

2024 Registration Fees

- Full practising \$2,090
- Non-practising \$2,090

Certification fees are listed in Schedule "C" of the College's [bylaws](#), and they apply to each certification held by a registrant.

Non-practising registrants

Registrants intending to change their class to non-practising during renewal and registrants who are currently non-practising due to:

- medical/disability leave,

- retirement, or
- parental leave,

may apply to be exempt from the non-practising registration renewal fee.

The application form for non-practising fees exemption can be found on [ROSS](#) under the “Forms & Resources” area in the “Registration” folder. Non-practising registrants who were approved for fee exemption last year must reapply this year. The deadline to submit the *Non-Practising Fees Exemption* form is **December 15, 2023**.

After [emailing](#) the form, please await approval prior to completing your registration renewal application.

How to Renew Your Registration

[ROSS](#) is available for registration renewal starting on November 17th, 2023. There is no paper application for registration renewal. If you cannot submit your payment online using a credit card (Visa or Mastercard only), a certified cheque or bank draft must be received by the College before December 31, 2023 at 4:30 PM.

If you are having difficulty with the website, please try updating your browser to its most current version. If you have forgotten your password or the answer to your security question, please click on the “Forgot Password” button on the sign-in page. Please note that your password and the answers to your security questions are case-sensitive.

Failure to pay registration & certification renewal fees by December 31, 2023 4:30 PM PST

Failure to submit your registration renewal application and pay the associated fees by December 31, 2023 at 4:30 PM PST will result in the immediate cancellation of your license, pursuant to section 21(3)(b) of the [Health Professions Act](#) and section 56(11) of the College's [bylaws](#).

If your license is cancelled, you must:

1. stop practising naturopathic medicine until you have been granted reinstatement at the discretion of the Registration Committee; and

2. apply for reinstatement according to sections 58 and 60 of the College's bylaws, as applicable.

If certification renewal fees are not paid by December 31, 2023 at 4:30 PM PST, you will be required to:

1. stop practising the corresponding aspect of practice for the certification(s); and
2. apply to restore the certification(s) and pay the required fees before resuming the corresponding aspect of practice.

Health Profession Corporation (HPC) Permit Renewal

HPC permit renewal is included in the registration renewal process. A corporation must not provide naturopathic medical services to the public unless it holds a health profession corporation permit from the College. Current valid HPC permits expire on December 31, 2023 at 4:30 PM PST.

[Click here](#) for more information about HPCs.

Continuing Education (CE) deadline

The current CE period runs from January 1, 2022 to December 31, 2023. Registrants are required to submit their CE information by December 31, 2023 at 4:30 pm PST.

Discontinued Certifications

Effective January 1st, 2024, CNPBC will discontinue the following certifications:

- Facial mesotherapy, fat reduction and body contouring using injection or other devices
- Photorejuvenation and high frequency electromagnetic treatments
- Microdermabrasion and chemical peels

Prescriptive Authority Certification and PharmaNet Access

Full (practising) registrants holding Prescriptive Authority Certification will be required to upload evidence of PharmaNet Access as part of the 2024 registration renewal application on [ROSS](#).

The required evidence is a copy of the the verification email received from your PharmaNet Site Administrator or your PharmaNet software vendor verifying access to PharmaNet.

Please note that this evidence is only required for your **primary** place of practice listed on ROSS.

CNPBC Holiday Business Hours in December 2023 /January 2024

CNPBC office will be open Monday to Friday from 8:30 am to 4:30 pm. We will be closed on December 25, 2023, December 26, 2023, and January 1st, 2024.

Our office will close at 4:30 PM on December 29, 2023 and will reopen at 8:30 AM on January 2nd, 2024.



PharmaNet Access Reminder

This is a reminder to all registrants that as of **November 15, 2023**, access to PharmaNet is a condition to gaining or renewing certification in Prescriptive Authority.

Existing prescriptive authority certifications will remain valid until they expire on December 31, 2023. However, registrants will not be able to renew their certification until they have access to PharmaNet.

PRIME is a prerequisite for setting up your PharmaNet access; your PharmaNet software vendor requires your PRIME approval to set up your access.

Any registrant, who has not already done so, is strongly encouraged to enrol in PRIME as soon as possible.

Naturopathic Physician Enrolment

If you are a prescribing naturopath, you will need to enrol in PRIME to request access to PharmaNet. You will need your BC Service Card App set up, your registration number, and

the email address of the person who looks after the setup of PharmaNet software access at your clinic.

Private community practice site registration

All sites requiring access to PharmaNet must be approved in PRIME. Naturopathic Physicians working at these sites need the site approved before their access to PharmaNet can be provisioned.

A site can be registered in PRIME on a practitioner's behalf by someone who does not access PharmaNet and is not a registrant of a health regulatory college, such as an office manager or MOA. You will need to ensure someone is available to accept the required organization agreement, either in PRIME or on paper that is then uploaded into PRIME.

PharmaNet can only be accessed while the user is physically located in BC and clinics may not be roaming or entirely virtual in their setup.

You will be required to submit proof of site approval to the College as part of your Prescriptive Authority application. The certification requirements for Prescriptive Authority can be found on the College website at this link: [Prescriptive Authority - CNPBC](#).

More information about individual enrolment and site registration

- [PRIME web page](#)
- [PRIME user guides – enrolment and site registration](#)
- [PRIME Enrolment](#)

You may contact PrimeSupport@gov.bc.ca if you have questions or require more information.

We acknowledge with respect that the land on which we gather is the unceded and traditional territories of the Coast Salish peoples - sk̓wx̓wú7mesh (Squamish), sel̓íl̓wítulh (Tsleil-Waututh), and

xʷməθkʷəy̓əm (Musqueam) nations whose historical relationships with the land continue to this day.



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