



Continuing Education (CE) Policy: Supervised practice/Preceptorship

The College accepts up to a maximum of 10 hours per CE period for the following Category D activities. The allocation of CE hours for supervised practice/preceptorship are as follows:

Supervised Practice:

Supervised practice is when a registrant directly oversees the practice of the supervisee by authorizing activities and supervising patient care of the supervisee. (as defined in the [Practice Standard: Supervision of Restricted and Non-restricted Activities](#)).

- The supervising registrant will be recognized for one (1) hour of Category D CE for every two (2) hours of supervising the practice of a supervisee.
- The supervisee will be recognized for (1) hour of CE (either Category C or Category E) for every (1) hour of supervised practice.

Practice Observation (Preceptorship)

Practice observation is when a preceptee observes the practice of the preceptor and is not involved in patient treatment (as defined in the [Preceptorship Policy](#)).

- The preceptor will be recognized for one (1) hour of Category D CE for every two (2) hours that the preceptee observes their practice.
- The preceptee will be recognized for (1) CE (either Category C or Category E) for every two (2) hours that the preceptee observes the preceptor.

When uploading these CE hours in the Registrant Online Self-Service (ROSS) system, registrants should submit a summary of the activity. Summary should include details regarding dates and timing, the general nature of the supervised practice or practice observation, and the names of both the supervising registrant/preceptor and the student/preceptee. The Supervised Practice Tracking Form is available on ROSS, under forms.